



August 22, 2018

**VIA ELECTRONIC MAIL**

Public Disclosure Requests  
Washington State Department of Commerce  
PO Box 42525  
Olympia, WA 98504-2525  
[publicdisclosure@commerce.wa.gov](mailto:publicdisclosure@commerce.wa.gov)

**Re: Public Records Request**

Dear Public Records Officer:

Pursuant to the Public Records Act (PRA), Chapter 42.56 Revised Code of Washington (RCW), American Oversight makes the following request for records.

**Requested Records**

American Oversight requests that the Department of Commerce (Commerce) produce the following records within five business days:

All email communications between Robert Hamilton, of the Washington Department of Commerce, and the office of the U.S. Trade Representative (USTR) (email addresses ending in [ustr.eop.gov](mailto:ustr.eop.gov)) between January 25, 2018 and February 2, 2018.

Where possible, please provide responsive material in electronic format by email or in PDF or TIF format on a USB drive. Please send any responsive material being sent by mail to American Oversight, 1030 15th Street NW, Suite B255, Washington, DC 20005. If it will accelerate release of responsive records to American Oversight, please also provide responsive material on a rolling basis.

American Oversight understands that if the records are produced electronically,<sup>1</sup> as American Oversight has requested, no fees will be assessed.

**Conclusion**

We share a common mission to promote transparency in government. American Oversight looks forward to working with Commerce on this request. If you do not understand any part of this request, have any questions, or foresee any problems in fully releasing the requested records, please contact Dan McGrath at [foia@americanoversight.org](mailto:foia@americanoversight.org) or 202.897.4213. Also, if American

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<sup>1</sup> *Public Records Request - Washington State Department of Commerce*, STATE OF WASHINGTON DEPARTMENT OF COMMERCE, <http://www.commerce.wa.gov/media-center/public-records-request/> ("There is no fee for electronic records that are provided electronically.").



Oversight may be assessed fees—contrary to the agency’s statements that no such fees are assessed for electronic productions—please contact us immediately upon making such a determination.

Sincerely,

A handwritten signature in blue ink, appearing to read "Austin R. Evers", with a long horizontal flourish extending to the left.

Austin R. Evers  
Executive Director  
American Oversight