



August 14, 2019

**VIA ELECTRONIC MAIL**

Freedom of Information Officer  
U.S. Department of Health & Human  
Services  
Hubert H. Humphrey Building, Room  
729H  
200 Independence Avenue, SW  
Washington, DC 20201  
[FOIARequest@hhs.gov](mailto:FOIARequest@hhs.gov)

Freedom of Information Officer  
Administration for Children & Families  
U.S. Department of Health and Human  
Services  
330 C Street SW  
Washington, DC 20201  
[FOIA@acf.hhs.gov](mailto:FOIA@acf.hhs.gov)

**Re: Freedom of Information Act Request**

Dear FOIA Officers:

Pursuant to the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and the implementing regulations of the U.S. Department of Health and Human Services (HHS), 45 C.F.R. Part 5, American Oversight makes the following request for records.

In May 2019, the Trump administration reportedly suspended educational, legal, and recreational programs for migrant children in the custody of the Office of Refugee Resettlement (ORR), an office within the Administration for Children & Families (ACF), an HHS component.<sup>1</sup> White House Senior Advisor for Policy Stephen Miller continues to exercise considerable influence over the Trump administration's controversial hardline immigration policies.<sup>2</sup> American Oversight seeks records to shed light on the influence of Stephen Miller and his associates on HHS policymaking.

**Requested Records**

American Oversight requests that your agency produce the following records within twenty business days:

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<sup>1</sup> Kristina Cooke & Mica Rosenberg, *Trump Administration Suspends U.S. Educational Programs for Migrant Children*, REUTERS (June 5, 2019, 3:20 PM), <https://www.reuters.com/article/us-usa-immigration-children/trump-administration-suspends-u-s-educational-programs-for-migrant-children-idUSKCN1T62GB>.

<sup>2</sup> See Asawin Suebsaeng & Erin Banco, *Stephen Miller Keeps His Head Down as Trump Makes His Nativist Dreams Come True*, THE DAILY BEAST (July 19, 2019, 4:44 AM), <https://www.thedailybeast.com/stephen-miller-keeps-his-head-down-as-trump-makes-his-nativist-dreams-come-true>.



All email communications (including emails, email attachments, calendar invitations, and calendar invitation attachments) between the officials specified below,<sup>3</sup> and (a) White House Senior Advisor for Policy Stephen Miller (including but not limited to the email address stephen.miller@who.eop.gov), or (b) White House Director of the Office of the Senior Advisor for Policy, Robert Gabriel, Jr. (including but not limited to the email address robert.gabriel@who.eop.gov).

Please provide all responsive records from January 1, 2019, through the date a search is conducted.

American Oversight requests that HHS produce responsive records of the following officials:

- a) Secretary Alex Azar, or anyone communicating on his behalf, such as an assistant or scheduler
- b) Deputy Secretary Eric Hargan
- c) Chief of Staff Brian Harrison
- d) Former Chief of Staff Peter Urbanowicz
- e) Anyone serving in the capacity of White House Liaison
- f) General Counsel Robert Charrow
- g) Former General Attorney Anna Marie Bena
- h) Senior Advisor, HHS Center for Faith and Opportunity Initiative, Scott Lloyd
- i) Counselor for Human Services Policy Maggie Wynne

American Oversight requests that ACF produce responsive records of the following officials:

- a) Assistant Secretary Lynn Johnson, or anyone communicating on her behalf, such as an assistant or scheduler
- b) Chief of Staff Melissa Paige Jaacks
- c) Principal Deputy Assistant Secretary Steven Wagner
- d) Deputy Assistant Secretary for Policy Heidi Stirrup
- e) Deputy Assistant Secretary for External Affairs Anna Pilato
- f) Advisor to the Assistant Secretary Pedro Moreno
- g) ORR Director Jonathan Hayes, or anyone communicating on his behalf, such as an assistant or scheduler
- h) ORR Deputy Director Ken Tota
- i) Anyone serving in the capacity of Chief of Staff, ORR
- j) Former ORR Director of Policy Anna Marie Bena

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<sup>3</sup> In an effort to accommodate HHS and ACF, American Oversight has attempted to identify the most current positions for the specified individuals based on public reporting. However, American Oversight still requests the production of any records from the specified individuals from the specified time period, regardless of their position.

k) Senior Director of Communications and Media Relations Brian Marriott

### **Fee Waiver Request**

In accordance with 5 U.S.C. § 552(a)(4)(A)(iii) and your agency's regulations, American Oversight requests a waiver of fees associated with processing this request for records. The subject of this request concerns the operations of the federal government, and the disclosures will likely contribute to a better understanding of relevant government procedures by the general public in a significant way. Moreover, the request is primarily and fundamentally for non-commercial purposes.

American Oversight requests a waiver of fees because disclosure of the requested information is "in the public interest because it is likely to contribute significantly to public understanding of operations or activities of the government."<sup>4</sup> The public has a significant interest in agency actions related to enforcing the Trump administration's hardline immigration policy, including how such enforcement impacts migrant children in U.S. custody.<sup>5</sup> Records with the potential to shed light on this issue would contribute significantly to public understanding of operations of the federal government, including the extent of influence White House senior advisor Stephen Miller has had on agency policies through relationships with high-ranking officials. The American people have a right to understand the drivers of these policies. American Oversight is committed to transparency and makes the responses agencies provide to FOIA requests publicly available, and the public's understanding of the government's activities would be enhanced through American Oversight's analysis and publication of these records.

This request is primarily and fundamentally for non-commercial purposes.<sup>6</sup> As a 501(c)(3) nonprofit, American Oversight does not have a commercial purpose and the release of the information requested is not in American Oversight's financial interest. American Oversight's mission is to promote transparency in government, to educate the public about government activities, and to ensure the accountability of government officials. American Oversight uses the information gathered, and its analysis of it, to educate the public through reports, press releases, or other media. American Oversight also makes

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<sup>4</sup> 5 U.S.C. § 552(a)(4)(A)(iii).

<sup>5</sup> Cooke & Rosenberg, *supra* note 1; Maria Sacchetti, *Trump Administration Cancels English Classes, Soccer, Legal Aid for Unaccompanied Child Migrants in U.S. Shelters*, WASH. POST, June 5, 2019, [https://www.washingtonpost.com/immigration/trump-administration-cancels-english-classes-soccer-legal-aid-for-unaccompanied-child-migrants-in-us-shelters/2019/06/05/df2a0008-8712-11e9-a491-25df61c78dc4\\_story.html](https://www.washingtonpost.com/immigration/trump-administration-cancels-english-classes-soccer-legal-aid-for-unaccompanied-child-migrants-in-us-shelters/2019/06/05/df2a0008-8712-11e9-a491-25df61c78dc4_story.html); see also Camilo Montoya-Galvez, *Children Still in Custody and Infants Held for Months: Report Details Scope of Family Separation Policy*, CBS NEWS (July 12, 2019, 9:00 AM), <https://www.cbsnews.com/news/separated-children-still-in-custody-infants-held-for-month-zero-tolerance-new-report-released-today-2019-07-12/>.

<sup>6</sup> See 5 U.S.C. § 552(a)(4)(A)(iii).

materials it gathers available on its public website and promotes their availability on social media platforms, such as Facebook and Twitter.<sup>7</sup>

American Oversight has also demonstrated its commitment to the public disclosure of documents and creation of editorial content through numerous substantive analyses posted to its website.<sup>8</sup> Examples reflecting this commitment to the public disclosure of documents and the creation of editorial content include the posting of records related to an ethics waiver received by a senior Department of Justice attorney and an analysis of what those records demonstrated regarding the Department's process for issuing such waivers;<sup>9</sup> posting records received as part of American Oversight's "Audit the Wall" project to gather and analyze information related to the administration's proposed construction of a barrier along the U.S.-Mexico border, and analyses of what those records reveal;<sup>10</sup> posting records regarding potential self-dealing at the Department of Housing & Urban Development and related analysis;<sup>11</sup> posting records and analysis relating to the federal government's efforts to sell nuclear technology to Saudi Arabia;<sup>12</sup> and posting records and analysis regarding the Department of Justice's decision in response to demands from Congress to direct a U.S. Attorney to undertake a wide-ranging review and make recommendations regarding criminal investigations relating to the President's political opponents and allegations of misconduct by the Department of Justice itself and the Federal Bureau of Investigation.<sup>13</sup>

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<sup>7</sup> American Oversight currently has approximately 12,250 page likes on Facebook and 54,300 followers on Twitter. American Oversight, FACEBOOK, <https://www.facebook.com/weareoversight/> (last visited Aug. 12, 2019); American Oversight (@weareoversight), TWITTER, <https://twitter.com/weareoversight> (last visited Aug. 12, 2019).

<sup>8</sup> News, AMERICAN OVERSIGHT, <https://www.americanoversight.org/blog>.

<sup>9</sup> *DOJ Records Relating to Solicitor General Noel Francisco's Recusal*, AMERICAN OVERSIGHT, <https://www.americanoversight.org/document/doj-civil-division-response-noel-francisco-compliance>; *Francisco & the Travel Ban: What We Learned from the DOJ Documents*, AMERICAN OVERSIGHT, <https://www.americanoversight.org/francisco-the-travel-ban-what-we-learned-from-the-doj-documents>.

<sup>10</sup> *See generally Audit the Wall*, AMERICAN OVERSIGHT, <https://www.americanoversight.org/investigation/audit-the-wall>; *see, e.g., Border Wall Investigation Report: No Plans, No Funding, No Timeline, No Wall*, AMERICAN OVERSIGHT, <https://www.americanoversight.org/border-wall-investigation-report-no-plans-no-funding-no-timeline-no-wall>.

<sup>11</sup> *Documents Reveal Ben Carson Jr.'s Attempts to Use His Influence at HUD to Help His Business*, AMERICAN OVERSIGHT, <https://www.americanoversight.org/documents-reveal-ben-carson-jr-s-attempts-to-use-his-influence-at-hud-to-help-his-business>.

<sup>12</sup> *Investigating the Trump Administration's Efforts to Sell Nuclear Technology to Saudi Arabia*, AMERICAN OVERSIGHT, <https://www.americanoversight.org/investigating-the-trump-administrations-efforts-to-sell-nuclear-technology-to-saudi-arabia>.

<sup>13</sup> *Sessions' Letter Shows DOJ Acted on Trump's Authoritarian Demand to Investigate Clinton*, AMERICAN OVERSIGHT, <https://www.americanoversight.org/sessions-letter>.

Accordingly, American Oversight qualifies for a fee waiver.

### **Guidance Regarding the Search & Processing of Requested Records**

In connection with its request for records, American Oversight provides the following guidance regarding the scope of the records sought and the search and processing of records:

- Our request for records includes any attachments to those records or other materials enclosed with those records when they were previously transmitted. To the extent that an email is responsive to our request, our request includes all prior messages sent or received in that email chain, as well as any attachments to the email.
- Please search all relevant records or systems containing records regarding agency business. Do not exclude records regarding agency business contained in files, email accounts, or devices in the personal custody of your officials, such as personal email accounts or text messages. Records of official business conducted using unofficial systems or stored outside of official files are subject to the Federal Records Act and FOIA.<sup>14</sup> It is not adequate to rely on policies and procedures that require officials to move such information to official systems within a certain period of time; American Oversight has a right to records contained in those files even if material has not yet been moved to official systems or if officials have, by intent or through negligence, failed to meet their obligations.<sup>15</sup>
- Please use all tools available to your agency to conduct a complete and efficient search for potentially responsive records. Agencies are subject to government-wide requirements to manage agency information electronically,<sup>16</sup> and many agencies have adopted the National Archives and Records Administration (NARA) Capstone program, or similar policies. These systems provide options for searching emails and other electronic records in a manner that is reasonably likely to be more complete than just searching individual custodian files. For example, a custodian may have deleted a responsive email from his or her email program, but your agency's archiving tools may capture that email under Capstone. At the same time, custodian searches are still necessary; agencies may not have direct access to

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<sup>14</sup> See *Competitive Enter. Inst. v. Office of Sci. & Tech. Policy*, 827 F.3d 145, 149–50 (D.C. Cir. 2016); cf. *Judicial Watch, Inc. v. Kerry*, 844 F.3d 952, 955–56 (D.C. Cir. 2016).

<sup>15</sup> See *Competitive Enter. Inst. v. Office of Sci. & Tech. Policy*, No. 14-cv-765, slip op. at 8 (D.D.C. Dec. 12, 2016).

<sup>16</sup> Presidential Memorandum—Managing Government Records, 76 Fed. Reg. 75,423 (Nov. 28, 2011), <https://obamawhitehouse.archives.gov/the-press-office/2011/11/28/presidential-memorandum-managing-government-records>; Office of Mgmt. & Budget, Exec. Office of the President, Memorandum for the Heads of Executive Departments & Independent Agencies, “Managing Government Records Directive,” M-12-18 (Aug. 24, 2012), <https://www.archives.gov/files/records-mgmt/m-12-18.pdf>.

files stored in .PST files, outside of network drives, in paper format, or in personal email accounts.

- In the event some portions of the requested records are properly exempt from disclosure, please disclose any reasonably segregable non-exempt portions of the requested records. If a request is denied in whole, please state specifically why it is not reasonable to segregate portions of the record for release.
- Please take appropriate steps to ensure that records responsive to this request are not deleted by the agency before the completion of processing for this request. If records potentially responsive to this request are likely to be located on systems where they are subject to potential deletion, including on a scheduled basis, please take steps to prevent that deletion, including, as appropriate, by instituting a litigation hold on those records.

### **Conclusion**

If you have any questions regarding how to construe this request for records or believe that further discussions regarding search and processing would facilitate a more efficient production of records of interest to American Oversight, please do not hesitate to contact American Oversight to discuss this request. American Oversight welcomes an opportunity to discuss its request with you before you undertake your search or incur search or duplication costs. By working together at the outset, American Oversight and your agency can decrease the likelihood of costly and time-consuming litigation in the future.

Where possible, please provide responsive material in an electronic format by email. Alternatively, please provide responsive material in native format or in PDF format on a USB drive. Please send any responsive material being sent by mail to American Oversight, 1030 15th Street NW, Suite B255, Washington, DC 20005. If it will accelerate release of responsive records to American Oversight, please also provide responsive material on a rolling basis.

We share a common mission to promote transparency in government. American Oversight looks forward to working with your agency on this request. If you do not understand any part of this request, please contact Katherine Anthony at [foia@americanoversight.org](mailto:foia@americanoversight.org) or 202.897.3918. Also, if American Oversight's request for a fee waiver is not granted in full, please contact us immediately upon making such a determination.

Sincerely,



Austin R. Evers  
Executive Director  
American Oversight