



December 4, 2020

**VIA EMAIL**

Oklahoma State Department of Health  
1000 NE 10th  
Oklahoma City, OK 73117  
[OSDHOOpenRecords@health.ok.gov](mailto:OSDHOOpenRecords@health.ok.gov)

**Re: Open Records Act Request**

Dear Records Access Officer:

Pursuant to the Oklahoma Open Records Act, O.S. tit. 51, §§ 24A.1 et seq., American Oversight makes the following request for records.

The novel coronavirus has infected more than 12 million people and resulted in more than 256,000 deaths in the United States alone.<sup>1</sup> In recent weeks, the speed and volume of infections has increased dramatically in much of the country, reaching nearly 200,000 new daily cases.<sup>2</sup> Despite the surge in infections, many state governments have declined to impose public health measures such as mask mandates to mitigate the virus's spread, including in states where the rate of infections is highest.<sup>3</sup>

American Oversight seeks records with the potential to shed light on Oklahoma's response to the coronavirus pandemic.

**Requested Records**

American Oversight requests that your office produce the following records within five business days:

1. Any final assessments, reports, analyses, recommendations, or guidance prepared by your office, other federal, state, or local offices (including the U.S. Centers for Disease Control and Prevention), or independent experts,

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<sup>1</sup> *Coronavirus Map: Tracking the Global Outbreak*, N.Y. Times (updated Nov. 23, 2020, 7:55 AM), <https://www.nytimes.com/interactive/2020/world/coronavirus-maps.html?action=click&module=RelatedLinks&pgtype=Article>.

<sup>2</sup> Rebecca Halleck & Neil MacFarquhar, *U.S. Passes 12 Million Covid-19 Cases*, N.Y. Times, Nov. 23, 2020, <https://www.nytimes.com/live/2020/11/20/world/covid-19-coronavirus#us-records-12-millionth-case-as-virus-surge-gathers-speed>.

<sup>3</sup> Dan Goldberg *et al.*, *Red State Governors Reject Biden on Mask Orders*, Politico (Nov. 13, 2020, 4:30 AM), <https://www.politico.com/news/2020/11/13/republican-governors-reject-biden-mask-orders-436385>.



regarding any projected or actual effects or impacts of a statewide mask mandate on the spread of COVID-19.

2. Any final assessments, reports, analyses, recommendations, or guidance prepared by your office, other federal, state, or local offices (including the U.S. Centers for Disease Control and Prevention), or independent experts, regarding any projected or actual effects of Oklahoma's current public health measures on the spread of COVID-19.

Please provide all responsive records from July 1, 2020, to the date the search is conducted.

### **Fee Waiver Request**

In accordance with 51 O.S. tit. 51, § 24A.5(4), American Oversight requests that your office charge no search fees in connection with processing this request for records. Release of the requested records "is in the public interest," because American Oversight, in accordance with its organizational mission, makes this request "to determine whether those entrusted with the affairs of the government are honestly, faithfully, and competently performing their duties as public servants."<sup>4</sup> Specifically, the requested records have the potential to shed light on the Oklahoma state government's response to the coronavirus, an urgent public health emergency.<sup>5</sup> Records with the potential to shed light on this issue would contribute significantly to public understanding of whether and to what extent public servants are fulfilling their duties, including safeguarding public health during an unprecedented global pandemic.

American Oversight's work is aimed solely at serving the public interest.<sup>6</sup> As a 501(c)(3) nonprofit, American Oversight does not have a commercial purpose and the release of the information requested is not in American Oversight's financial interest. Rather, American Oversight's mission is to promote transparency in government, to educate the public about government activities, and to ensure the accountability of government officials. Similar to members of the news media, American Oversight uses the information gathered, and its analysis of it, to educate the public through reports, press releases, or other media. American Oversight also makes materials it gathers available on its public website and promotes their availability on social media platforms, such as Facebook and Twitter.<sup>7</sup> American Oversight has also demonstrated its commitment to

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<sup>4</sup> O.S. tit. 51, § 24A.5(4).

<sup>5</sup> See *supra*, notes 1-3; Carmen Forman, *Stitt: Next Course of Action Halting Elective Surgeries, Not Mask Mandate*, The Oklahoman (updated Nov. 20, 2020, 1:28 AM), <https://oklahoman.com/article/5676637/stitt-next-course-of-action-halting-elective-surgeries-not-mask-mandate>.

<sup>6</sup> See O.S. tit. 51, § 24A.5(4).

<sup>7</sup> American Oversight currently has approximately 15,600 page likes on Facebook and 106,000 followers on Twitter. American Oversight, Facebook, <https://www.facebook.com/weareoversight/> (last visited Nov. 30, 2020) American Oversight (@weareoversight), Twitter, <https://twitter.com/weareoversight> (last visited Nov. 30, 2020).

the public disclosure of documents and creation of editorial content through regular substantive analyses posted to its website.<sup>8</sup>

American Oversight is committed to transparency and makes the responses public bodies provide to public records requests publicly available, and the public's understanding of the government's activities—including whether public servants are honestly, faithfully, and competently performing their duties—would be enhanced through American Oversight's analysis and publication of these records.

Therefore, in accordance with O.S. tit. 51, § 24A.5(4), American Oversight respectfully requests that you limit any copying fees to the reasonable, direct costs of record copying, or mechanical reproduction, if any such costs are incurred.

American Oversight asks that if its request for a fee waiver is denied in whole or in part, that you contact us prior to incurring any costs.

### **Guidance Regarding the Search & Processing of Requested Records**

In connection with its request for records, American Oversight provides the following guidance regarding the scope of the records sought and the search and processing of records:

- In conducting your search, please understand the terms “record,” in its broadest sense, to include any written, typed, recorded, graphic, printed, or audio material of any kind, and search all locations and systems likely to have responsive records, regardless of format, medium, or physical characteristics.
- Our request for records includes any attachments to those records or other materials enclosed with those records when they were previously transmitted. To the extent that an email is responsive to our request, our request includes all prior messages sent or received in that email chain, as well as any attachments to the email.
- Please search all relevant records or systems containing records regarding agency business. Do not exclude records regarding agency business contained in

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<sup>8</sup> See generally *News*, American Oversight, <https://www.americanoversight.org/blog>; *State Accountability Project*, American Oversight, [https://www.americanoversight.org/areas\\_of\\_investigation/state-local-investigations](https://www.americanoversight.org/areas_of_investigation/state-local-investigations); see also, e.g., *State Government Contacts with Voting-Restriction Activists*, American Oversight, <https://www.americanoversight.org/investigation/state-government-contacts-with-voting-restriction-activists>; *Georgia's Voting Machines and Election Security*, American Oversight, <https://www.americanoversight.org/investigation/georgias-voting-machines-and-election-security>; *Tulsa Health Officials Initially Estimated Trump Rally Would Directly Lead to 2 to 9 Deaths*, American Oversight, <https://www.americanoversight.org/tulsa-health-officials-initially-estimated-trump-rally-would-directly-lead-to-2-to-9-deaths>.

files, email accounts, or devices in the personal custody of your officials, such as personal email accounts or text messages.

- In the event some portions of the requested records are properly exempt from disclosure, please disclose any reasonably segregable non-exempt portions of the requested records.<sup>9</sup> If a request is denied in whole, please state specifically why it is not reasonable to segregate portions of the record for release.
- Please take appropriate steps to ensure that records responsive to this request are not deleted by the agency before the completion of processing for this request. If records potentially responsive to this request are likely to be located on systems where they are subject to potential deletion, including on a scheduled basis, please take steps to prevent that deletion, including, as appropriate, by instituting a litigation hold on those records.

### **Conclusion**

If you have any questions regarding how to construe this request for records or believe that further discussions regarding search and processing would facilitate a more efficient production of records of interest to American Oversight, please do not hesitate to contact American Oversight to discuss this request. American Oversight welcomes an opportunity to discuss its request with you before you undertake your search or incur search or duplication costs. By working together at the outset, American Oversight and your agency can decrease the likelihood of costly and time-consuming litigation in the future.

Where possible, please provide responsive material in an electronic format by email. Alternatively, please provide responsive material in native format or in PDF format on a USB drive. Please send any responsive material being sent by mail to American Oversight, 1030 15th Street NW, Suite B255, Washington, DC 20005. If it will accelerate release of responsive records to American Oversight, please also provide responsive material on a rolling basis.

We share a common mission to promote transparency in government. American Oversight looks forward to working with your agency on this request. If you do not understand any part of this request, please contact Christine H. Monahan at [records@americanoversight.org](mailto:records@americanoversight.org) or (202) 868-5244.

Sincerely,



Austin R. Evers  
Executive Director  
American Oversight

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<sup>9</sup> O.S. tit. 51, § 24A.5(2).